

**MAHANADI WATER DISPUTES TRIBUNAL**  
**GOVERNMENT OF INDIA**  
**MINISTRY OF WATER RESOURCES**  
**"A" WING, 4<sup>TH</sup> FLOOR**  
**JANPATH BHAWAN, JANPATH, NEW DELHI**

No. F.2/MWDT/Admn./Rectt./ 281

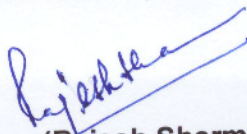
Date: 17<sup>th</sup> December, 2020

**CIRCULAR**

Applications from eligible candidates are invited for filing-up following (Group A & B) posts on deputation (including short-term contract basis) / Re-employment basis in Mahanadi Water Disputes Tribunal from the employees / officers from Central Govt . / U.T. / State Governments / P.S.U on usual terms and conditions of deputation issued vide DOPT OM No. 6/8/2009-Estt. (Pay II) dated 17<sup>th</sup> June, 2010 or as amended from time to time And for re-employment employees/ officer retired from Central Govt . / U.T. / State Governments / P.S.U on existing terms and conditions of re-employment issued vide DOP&T O.M. No. 3/03/2016-Estt.(Pay II) dated 01.05.2017 or as amended from time to time :-

S.No	Name of the post	No. of post	Pay Level in Pay Matrix
1.	Private Secretary	01	Level – 8
2.	Principal Private Secretary	02	Level-11
3.	Court Master	02	Level-11
4.	Executive Engineer	01	Level-11

1. The applicants should clearly indicate in their bio data in the application format [enclosed as Annexure-I] to this circular i.e. name, date of birth, date of superannuation, present designation with pay scale, post held on regular basis with date and pay scale , name of the department with telephone Fax number, email ID, service / experience in chronological order, educational / technical qualification, training if any undergone and any other information relevant to the post applied for with the declaration of completeness and correctness of application and declaration that he will not be allowed to withdraw his candidature once selected for the post.
2. The person selected for appointment will not be eligible for Govt. accommodation during the period of deputation / Re-employment in this Tribunal.
3. The respective officer / department while forwarding the applications of the candidate(s) for deputation should clearly certify the particulars along with CR dossiers for preceding 5 years and enclose the list of major/minor penalties imposed (if any) together with Vigilance/Disciplinary clearance.
4. Person(s) applying for more than one post should apply separately for each post which can be mailed in one envelop. All the application should reach to Registrar, Mahanadi Water Disputes Tribunal within 30 days from the date of publication of this advertisement in the Employment News.

  
**(Rajesh Sharma)**  
**Registrar**  
**Mahanadi WDT**

**TO BE FILLED BY THE APPLICANT**

1. Name :
2. Date of Birth :
3. Date of superannuation :
4. Designation with Grade/ Group of Post :
5. Post holding on regular basis and w.e.f. :
6. Pay Scale on regular basis w.e.f. :
7. Name of the Department (and/or) Office :
8. Service Particular in chronological order point wise :



[ If the space is not sufficient a separate sheet may be enclosed]

Srl.No	Post Held & Office	From	To	Scale of Pay	Nature of appointment (Substantive/officiating/Ad-hoc)	Nature of Duties
(1)	(2)	(3)	(4)	(5)	(6)	(7)

9. Educational / Technical Qualification :
10. Experience / Training Undergone :
11. Speed of Shorthand and Typing :
12. Knowledge of Computer :
13. Present Address :
14. Any Other Information if any :

**Declaration**

I hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief and I shall not withdraw my candidature once I selected for the post.

Signature of the candidate.....

Address and contact Nos.....

**TO BE FILLED IN BY FORWARDING AUTHORITY IF APPLY ON DEPUTATION BASIS.**

it is certified that particular given above are correct as per service record and the officer will be relieved for appointment on deputation basis.His/her application is forwarded alogwith (1) Vigilance Clearance Certificate and (2) C.R.Dossiers ( for last 5 years)(if not enclosed,the time on which these documents will be sent by the Department)

[ Note – Candidates can send their advance copy of the application by Email to [so1-mwdt-mowr@gov.in](mailto:so1-mwdt-mowr@gov.in) ]

Recruitment Rules for the post of Private Secretary (For the Tribunals established under ISRWD Act, 1956)

Name of the post	Number of Posts	Classification	LEVEL in the PAY MATRIX	Age limit for direct recruits	Educational and other qualification required for direct recruits		Method of recruitment whether by direct recruitment or by promotion or by deputatio n/absorptio n and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made
Private Secretary	2	General Central Service Group 'B', Ministerial	Level 8 in the 7 <sup>th</sup> CPC PAY MATRIX	Up to 45 years as on the date of advertisement of vacancies. Relaxatio n of age limit and other concessio ns required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-	Essential: (i) Having Graduate from recognized University OR equivalent (ii) having 120 words per minute in shorthand.		By Deputatio n falling which by re-employme nt falling by contract (including short-term contract) falling which by Direct recruitment	Deputation (including short term contract) Officer under the Central Government/ State/ Government/ UT/ PSUs/ Autonomous/ Semi-Government/ Statutory Organisations etc. (i)A Graduate from recognized University/ or equivalent having 120 words per minute in shorthand. AND (ii) Holding analogous post on regular basis OR holding the post in Level 6 of the 7 <sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 - 34800/- + GP Rs. 4200/- (6 <sup>th</sup> CPC) with six year regular service in the grade. Note:Period of deputation/ contract including the period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not



(3)

Recruitment Rules for the Post of Principal Private Secretary (For the Tribunals established under ISRWD Act, 1956)

Name of the post	Number of Posts	Classification	LEVEL in the PAY MATRIX		Age limit for direct recruits	Educational and other qualification required for direct recruits		Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made
Principal Private Secretary	3	General Central Service Group 'A', Ministerial	Level 11 in the 7th CPC PAY MATRIX		Up to 45 years as on the date of advertisement of vacancies. Relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, and other special categories of persons in accordance with the orders issued by the Central	A Graduate from recognized University or equivalent having a speed of 120 words per minute in shorthand.		By Deputation falling which by re-employment falling which by contract (including short-term contract) falling which by Direct recruitment.	Deputation (including short term contract) Officer under the Central Government/ State/ Government/ UT/ PSUs/ Autonomous/ Semi-Government/ Statutory Organisations etc. (i) a Graduate from recognized University or equivalent having a speed of 120 words per minute in shorthand; <b>AND</b> (ii) Holding analogous post on regular basis <b>OR</b> holding a post in Level 10 of the 7th CPC Pay Matrix or in the pay band Rs. 15600 - 39100/- + GP Rs. 5400/- (6th CPC) with five years regular service in the grade <b>OR</b> Holding the post in Level 8 of the Pay Matrix or in the pay band of Rs. 9300 - 34800/- + GP 4800 (6th CPC) with six years regular service in the grade <b>OR</b> Holding a post in Level 6 of the Pay Matrix or in the pay band of Rs. 9300-34,800/- + GP 4200 ( 6th CPC) with ten years regular service in the grade. <b>Note:</b> Period of deputation/ contract including the period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed 3 years or till the life of the Tribunal or till further orders whichever is earliest.



(5)

Recruitment Rules for the post of Court Master (For the Tribunals established under ISRWD Act, 1956)

Name of the post	Number of Posts	Classification	LEVEL in the PAY MATRI X	Age limit for direct recruits	Education and other qualification required for direct recruits	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made
Court Master	2	General Central Service Group 'A', Ministerial	Level 11 in the 7 <sup>th</sup> CPC PAY MATRI X	Up to 45 years as on the date of advertisement of vacancies. Relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, and other special categories of persons in accordance with the orders issued by the Central	Essential: A Graduate from recognized University or equivalent having 120 words per minute in shorthand.	By Deputation falling which by re-employment falling which by contract (including short-term contract) falling which by Direct recruitment.	Deputation (including short term contract) Officer under the Central Government/ State/ Government/ UT/ PSUs/ Autonomous/ Semi-Government/ Statutory Organisations etc. (i) A Graduate from recognized University or equivalent having 120 words per minute in shorthand AND (ii) Holding analogous post on regular basis OR holding the post in Level 10 of the 7 <sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 15600 - 39100/- + GP Rs. 5400/- (6 <sup>th</sup> CPC) with five years regular service in the grade OR Holding a post in Level 8 of the 7 <sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 - 34800/- + GP Rs. 4800/- (6 <sup>th</sup> CPC) with six year regular service in the grade OR holding the post in Level 6 of the 7 <sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300-34800/- + GP Rs.4200/- (6 <sup>th</sup> CPC) with ten years regular service in the grade AND (ii) Possessing of at least 3 years' experience of Establishment Administration and Account etc. of the Government establishment <b>Note:</b> Period of deputation/ contract including the period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/

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Department of the Central Government shall ordinarily not exceed 3 years or till the life of the Tribunal or till further orders whichever is earliest. The maximum age limit for appointment by deputation including short term contract shall not be exceeding 56 years.

**FAILING WHICH**

**Re-employment:** Officers retired from the Central Government/ State Government/ UT Govt. Including State Judicial Services/ PSUs/ Autonomous/ Semi Govt./Statutory Organisation etc.(i)A Graduate from recognized University or equivalent having 120 words per minute in shorthand. **AND**

(ii) Having held analogous post on regular basis OR holding the post in Level 10 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 15600 – 39100/- + GP Rs. 5400/- (6<sup>th</sup> CPC) with five years regular service in the grad OR a post in Level 8 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300 – 34800/- + GP Rs. 4800/- (6<sup>th</sup> CPC) with six year regular service in the grade OR holding the post in Level 6 of the 7<sup>th</sup> CPC Pay Matrix or in the pay band of Rs. 9300-34800/- + GP Rs.4200/- (6<sup>th</sup> CPC) with ten years regular service in the grade. Provided that the initial appointment shall be between one year, likely to be extendable on year to year basis subject to the condition that the retired Govt. Servant appointed as Court Master after he attains the age of 65 years. Beyond that the term of incumbent can be extended further for a period of not more than six months on the same terms and conditions in public interest if required.

**FAILING WHICH**

**Direct - Recruitment on contract basis:** With necessary qualifications specified in Column 7, The term & conditions of appointment shall be decided by the central government.

Note: In the case of direct recruitment a person who is selected for the post will hold the said post on co-terminus basis with the life of the Tribunal and he will not have any claim for regular absorption in Government.



(7)

Name of the post	Number of Posts	Classification	LEVEL in the PAY MATRIX	Age limit for direct recruits	Education and other qualification required for direct recruits		Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption to be made
Executive Engineer	1	General Central Service Group 'A', Ministerial	Level 11 in the 7th CPC PAY MATRIX	Up to 45 years as on the date of advertisement of vacancies. Relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.	(i) Having a degree in Civil Engineering from recognized University or equivalent (ii) Must have 5 years' experience in irrigation Management/ Hydrology.		By Deputation; falling by which employment falling by contract (including short-term contract); falling which by direct recruitment.	Deputation (including short term contract) Officer under the Central Government/ State/ Government/ UT/ PSUs/ Autonomous/ Semi-Government/ Statutory Organisations etc. (i) Holding analogous post on regular basis OR holding a post in Level 10 of the 7th CPC Pay Matrix or in the pay band Rs. 15600 - 39100/- + GP Rs. 5400/- (6th CPC) with five years regular service in the grade OR Holding the post in Level 6 of the 7th CPC pay Matrix or in the pay band of Rs. 9300 - 34800/- + GP Rs. 4200/- (6th CPC) with ten years regular service in the grade AND (ii) Having a degree in Civil Engineering from recognized University or equivalent. Officer having experience in irrigation Management/ Inter State Water Dispute/ Hydrology/ will be preferred. Note: Period of deputation/ contract including the period of deputation/ contract in another cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government shall ordinarily not exceed 3 years or till the life of the Tribunal or till further orders whichever is earliest. The maximum age limit for appointment by deputation including short term contract shall not be exceeding 55 years.

