

Terms of Reference
Lead Consultant - Regional Resource Centre for NE States

Name of Division	Regional Resource Centre for North East States.
Reporting to	Director, RRC-NE, Guwahati, Assam
Name of Position	Lead Consultant – Regional Resource Centre for NE States
Number of position	One
Location	RRCNE, Guwahati

NHSRC is seeking applications from eligible candidates for the position of Lead Consultant for its branch office – Regional Resource Centre for North Eastern States (RRC-NE) at Guwahati, Assam.

Background

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM), Ministry of Health & Family Welfare, as an autonomous registered Society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. NHSRC is mandated to contribute to health policy, strategy development, national health planning, programme design and evaluation.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands on implementation assistance at national, state and district levels. Working with a trans disciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub district implementation, undertake knowledge translation, and enable realization of the vision of universal health coverage.

Objective

As Lead Consultant of Regional Resource Centre for NE States, the objective of the position would be to support Director – RRC-NE with holistic approach on technical planning, review and programme management at State level for implementation of NHM activities.

Scope of Work

Key Responsibilities:

- Lead Consultant is a senior level position that has been envisaged to provide strong techno managerial support, special emphasis on health System Strengthening and Comprehensive Primary Health Care under NHM of NE States.
- Oversee the divisional activities of RRC, NE (PHP & E, CP-CPHC, etc.) and guide Sr. Consultants in their day to day functions
- Provide policy and program directions to North Eastern states in accordance with NHP 2017
- Engage with the senior policy makers at Central level as required: for representing the division in meetings, for carrying out advocacy, present evidence from State field visits etc.
- Work with programme divisions in the NHSRC to enable synergies with central level.
- Gather and analyse evidence from field review visits from different states/districts to inform policy and advocate appropriate changes

- Guide State Technical counterparts in policy and programme implementation in the relevant technical area. Undertake periodic field visits, assisting states in the development of policy and in choice as relates to public health. Regular follow up with State Governments on the progress made to fill up the gaps.
- Undertake implementation and operational research and assessments for improving the programs and policies
- Draft program specific guidelines, policy briefs, and develop training materials, guidelines etc. for the programs as relevant to North Eastern states
- Mentor and support the team members and assist the Advisor/Director NERRC in tasks related to crafting individual responsibilities, undertaking performance appraisals and conducting team meetings.
- Work across divisions with other lead/Sr. consultants and serve as the nodal member for cross divisional activities and ability to carry out the given task on his/her own or minimal supervision
- Undertake such other assignments, which may be assigned from time to time by the Advisor/Director, NERRC and the Executive Director, NHSRC.

Output

Timely accomplishment of task and responsibilities and regular reporting to the Director, NERRC at the end of every month

Qualifications and Experience

- Medical/Dental/Health Science Graduate with Post Graduate qualification in Community Medicine/Public Health/Health Care Management
- Have at least 10 years of post-qualification experience out of which minimum 5 (Five) years relevant experience in the field of public health System strengthening along with familiarity with relevant Government policies, strategies, functioning of National Health Mission and or State Health & Family Welfare Societies' activities experience in implementing and supporting health care programmes, working in the public health system in a leadership position and research would be desirable.

Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

Reporting Requirements:

The Lead Consultant will submit monthly updated report to the Director, RRCNE

Workstation:

The workstation of Lead Consultant is at RRC-NE, Guwahati.

Contract Tenure: Initially, it will be for a period of one year. The first 3 months will be on probation, subject to satisfactory performance, the consultancy will continue for the full one year. The consultancy can be terminated by either part giving a notice of one month in writing.

Consultancy Fee Band: Rs. 1,30,000/- to Rs. 1,70,000/-

Fee offered within the band will be commensurate qualification and experience

Lead Consultant shall not be entitled to any other benefits, payments, subsidy, compensation or pension, except as expressly provided in the consultancy agreement. The Lead consultant shall not be exempt from taxation and shall not be entitled to reimbursement of any taxes which may be levied as per existing rules on the remuneration received.

Age Limit: Not above 55 years

Notes:

- Computer proficiency with high level of familiarity with data base management programme and commonly used packages like MS Word, Excel, Power Point etc. and in web searching for relevant data, documents, etc.
 - Excellent communication and presentation skills, analytical and interpersonal abilities, need to be essentially a team player with demonstrated ability to work in a multi-disciplinary team.
 - Demonstrated ability to work in a multi-disciplinary team environment.
 - Have the skills to build a team and mentor young professionals into competence in providing technical assistance for health sector reform.
 - Preferences will be given to candidates who have worked related to National Health Mission and /or in RMNCH+A programmes at National/Regional/State level.
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- Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at appropriate level.

To Apply: Candidates are requested to download the application form attached with the TOR, which is uploaded on the NHSRC website and email the duly filled application form to rrcne.recruitment@gmail.com **only by 01-October-2020**. Applications submitted in other formats or through other channels with an intent to influence may be a reason for rejection. Please ensure that the post applied for is clearly mentioned on the application form, without which the application form will not be accepted