



ICAR-INDIAN GRASSLAND AND FODDER RESEARCH INSTITUTE
भ.कृ.अनु.परि. - भारतीय चरागाह एवं चारा अनुसंधान संस्थान
Near Pahuj Dam, Gwalior Road, JHANSI - 284 003 (U.P.) INDIA
निकट पहुज बाँध, ग्वालियर रोड, झाँसी (उ.प्र.) - 284003 भारत Phone : 0510-
2730666 Fax : 0510-2730833 email : igfri.director@gmail.com



F.No. 5-7/3/DPC/Rectt/2020/Vol.V

Dated: 28.08.2020

To,

The Director/Project Director of ICAR Institutes

Sub:- Filling up of the vacant post of Assistant on deputation/ permanent absorption basis-
regarding.

Sir,

It is proposed to fill up the following vacant post of Assistant under this centre on deputation/permanent absorption basis amongst the eligible regular employee of the ICAR Headquarter/Institute. The deputation will be initially for a period of two years which may be extended for one more year. The particulars of the posts and eligibility are given below:-

S. No	Name of Post	Number of Post	Level in pay matrix on Pay Band & Grade Pay (pre-revised)	Eligibility
1.	Assistant	07 (UR) 01 (ST)	Pay Level-6 in pay matrix (PB-2 Rs. 9300-34800+ GP 4200/- pre-revised)	Holding analogous posts in the similar capacity OR Upper Division Clerk (In the Pay Level-4 in pay matrix (PB-1 of Rs. 5200-20200 + GP 2400/- pre-revised) having 10 years regular service in the grade

It is requested that the above vacancy may please be circulated amongst the eligible employees working under your Institute. The application of only such candidate, who can be relieved immediately in the event of their selection, may please be forwarded to this Institute in the prescribed Proforma (Annexure-I) alongwith their CR dossier for the last five years (Photocopy duly attested) on or before **02.10.2020**. Service of selection candidate will be governed by ICAR Rules and Guidelines.

A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be forwarding alongwith the application.

Incomplete applications and the applications received after the prescribed date without CR/APAR dossiers and certificates as prescribed above will not be entertained.

Yours faithfully,

Sr. Administrative Officer

Encl.:- As above.

Copy to:-

1. The Under Secretary (Admn), ICAR, Krishi Bhawan, New Delhi- 110 001
2. The Under Secretary (CS), ICAR, Krishi Bhawan, New Delhi- 110 001
3. Incharge-ARIS Cell for placing on the website please.

PROFORMA (ANNEXURE-I)

1. Name of candidate (In block letter) :
2. Name of the Institute where candidate is working :
3. Date of Birth :
4. Educational Qualification :
5. Details of Service including present post :

Name of the Institute	Post Held	Scale of Pay/Pay Band	Period		Nature of Duties Performed/being performed
			From	To	

6. Whether Permanent/Temporary :
7. Do you belong to Scheduled Caste/Scheduled Tribe and if so indicate the same :
8. Indicate, the desired place of posting :
(i) IGFRl Hqrs. Jhansi.
or
(ii) Regional Research Station, Dharward
Or
(iii) Regional Research Station, Avikanagar
Or
(iv) Regional Research Station, Srinagar
9. Any other information/particulars relevant to the service of the applicant. :

Declaration

I _____ hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect, action may be taken against me and I shall abide by the decision of the Director, IGFRl, Jhansi.

Date:

Signature of the Candidate

Certificate to be furnished by the Head of Office

1. Certified that the information furnished above are verified from the service records of the candidate and found correct.
2. Vigilance Clearance Certificate.
3. CRs/APARs of the last five years (Attested photo copies)

Signature with seal of Office