

**OFFICE OF THE DISTRICT & SESSIONS JUDGE**  
**DIMA HASAO, HAFLONG, ASSAM**

No:DJ/DH/I-1/2020/ 1513 /Estt.

Date: 07-08-2020

**ADVERTISEMENT**

Applications are hereby invited in Standard Form from Indian Citizens for filling up the following vacant posts in the establishment of District & Sessions Judge, Dima Hasao, Haflong as per Sanction Order No. JDJ(E).260/2010/26, dated 3<sup>rd</sup> October, 2012 issued by the Judicial Department, Judicial Branch, Govt. of Assam. Qualification and eligibility criteria are set forth the following categories of posts after considering Rule 16 of "The Assam District and Sessions Judges Establishment (Ministerial) Service Rules, 1987" in the interest of public service.

**Name of Post:**

**1. Chief Administrative Officer (Sheristadar) of District & Sessions Judge Establishment:- 1 No.**

One (01) post of **Chief Administrative Officer (Sheristadar)** of District & Sessions Judge in the pay scale of Rs. 30,000/- -1,10,000/- + G.P. 14,500/- and other allowances as admissible under the Rules. Candidates must not have served for less than 5 (Five) years of continuous service as Sheristadar of Additional District & Sessions Judge or as Head Assistant in the establishment of District & Sessions Judge.

**2. Head Assistant of District & Sessions Judge Establishment:- 1 No.**

One (01) post of **Head Assistant** in the pay scale of Rs. 30,000/- -1,10,000/- + G.P. 13,900/- and other allowances as admissible under the Rules. Candidates must not have served for less than 2 & 1/2 years of continuous service in the establishment of District & Sessions Judge as Supervisory Assistant or Civil Judge Sheristadar or as Upper Division Assistant for 03 years.

**3. Sheristadar of Civil Judge (Sr. Division):- 1 No.**

One (01) post of **Sheristadar** of Civil Judge (Sr. Division) in the pay scale of Rs. 22,000/- -97,000/- + GP 9,100/- and other allowances as admissible under the Rules. Candidates must not have served for less than 2 & 1/2 years of continuous service as U.D.A. in the establishment of District & Sessions Judge.

**4. Sheristadar of Munsiff:- 1 No.**

One (01) post of **Sheristadar** of Munsiff in the pay scale of Rs. 14,000/- - 49,000/- + GP 8,000/- and other allowances as admissible under the Rules. Candidates must not have served for less than 2 & 1/2 (Two and Half) years of continuous service as U.D.A. in the establishment of District & Sessions Judge.

**5. Upper Division Assistant (U.D.A.): - 8 Nos.**

Eight (08) posts of **Upper Division Assistant (U.D.A)** in the pay scale of Rs. 14,000/- - 49,000/-+ GP 8,000/- and other allowances as admissible under the Rules. Candidates must not have served for less than 3 years of continuous service in the establishment of District & Sessions Judge as L.D.A/Copyist/Typist-Copyist/Computer Typist.

**6. Head Jarikarak (Head Process Server):- 1 No.**

One (01) post of **Head Jarikarak (Head Process Server)** in the pay scale of Rs. 14,000/- - 49,000/-+ GP 5,600/- and other allowances as admissible under the Rules. Candidates must not have served for less than 2 (Two) years of continuous service in any establishment of Judicial department as Jarikarak/Peon.

**Eligibility Criteria :**

1. Candidates must be an Indian Citizen as defined under Articles 5 to 8 of the Constitution of India.
2. Eligibility criteria, experience etc should be as on the date of publication of the advertisement.
3. Candidates shall submit their application form through proper channel.
4. Candidates shall have to appear for viva-voce only.
7. List of eligible candidates, dates, time and venue will be uploaded in the official Website of Dima Hasao District Judiciary i.e. <http://dimahasaojudiciary.gov.in>
8. The candidates must submit their applications in a Standard Form of Application published in the Assam Gazette Part-IX along with two copies of recent passport size photograph, self-attested relevant testimonials including certified copy of Service Book.

**Terms and Conditions :**

1. The application with all the testimonials should be addressed to **"The District & Sessions Judge, Dima Hasao, Haflong. PIN-788819"** and should reach the office of the undersigned on or before 01.09.2020. The application form along with other documents should be properly sealed in an envelope and should mention the name of the post applied for.
2. Incomplete applications and applications received after due date shall be summarily rejected.
3. Canvassing directly or indirectly shall result in disqualification of the candidate.
4. No TA/DA will be provided for appearing in the viva-voce.
5. The decision of the Selection Board shall be final in respect of any dispute or matter arising out of such recruitment.

**Sd/- A. Bhattacharyya**  
**District & Sessions Judge**  
**Dima Hasao, Haflong**  
**District & Sessions Judge**  
**Dima Hasao, Haflong**

Memo No:DJ/DH/I-1/2020/1514-18 /Estt.

Dated: 7/8/2020

Copy forwarded for kind information to:

1. *The Registrar General, Hon'ble Gauhati High Court, Guwahati.*
2. *The L.R-cum-Commissioner & Secretary to the Government of Assam, Judicial Department, Dispur, Assam.*
3. *All District & Sessions Judges of Assam via email.*
4. *The Notice Board, O/o District & Sessions Judge, Dima Hasao, Haflong.*
5. *The System Officer, District & Sessions Judge, Dima Hasao. He is requested to upload the advertisement in the official website.*
6. *Office File.*

30/7.8.2020  
**District & Sessions Judge**  
**Dima Hasao, Haflong**  
**District & Sessions Judge**  
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