

National Bal Bhavan
Kotla Road, New Delhi- 110002

A Walk-in-Interview will be held in NBB to fill up the post of Consultant (Admn.) purely on contract basis for a period of 01 year. Interested candidates may report for Walk-in-Interview along with Biodata and all Original Documents with each set of photocopies of educational qualification and experience on date and time mentioned below:-

S. No	Name of Contractual Post	No. of post	Consolidated remuneration	Eligibility Criteria	Reporting Date & Time
1	Consultant (Admn.)	01	Rs.35,000/- per month	(i) Degree from a recognized University and a diploma in relevant discipline from a recognized Institution. (ii) Minimum 5 years experience as Section Officer in Govt/Semi Govt/PSU/Autonomous Body (iii) Having knowledge of all Recruitment, Promotions, Legal Matters, Disciplinary Proceedings, Parliament Questions, RTI & General Matters of Administration like Purchase Procedure, etc.	22.08.2020 (Saturday) at 09:30 A.M at National Bal Bhavan, Kotla Road, New Delhi-110002

Note: -

1. The person appointed on contract would be allowed 08 C.L and 02 R.H only in a year.
2. Working hours of the office is 09:00 a.m to 05:30 p.m. (Sunday & Monday are closed holidays)
3. Competent authority of NBB reserves the right not to fill up the vacancy.
4. Age limit for the post is below 65 years.
5. Candidate coming after scheduled time will not be considered for Interview.
6. Selected candidate will be posted at National Bal Bhavan, New Delhi.

(Director, NBB)