

No. A-22017/01/2018-Admn.IV
Government of India
Ministry of Housing and Urban Affairs
Admn. IV Section

Nirman Bhavan, New Delhi.
Dated the 13th July, 2020.

OFFICE MEMORANDUM

Sub: Filling up the post of Assistant Section Officers (ASOs) of CSS Cadre in the various Offices of CPWD located outside Delhi under Ministry of Housing and Urban Affairs.

The undersigned is directed to say that the following posts of Assistant Section Officers of CSS cadre are vacant to fall vacant in terms of Rotational Transfer Policy (RTP) of the Ministry in the following Regional Offices of CPWD, outside Delhi under Ministry of Housing and Urban Affairs.

Station Posting	of	Vacant Post (Tentative) upto 30.06.2020
Chandigarh		08
Kolkata		02
Guwahati		05
Mumbai		08
Chennai		08
Bangalore		03
Ghaziabad		10
Total		44

2. In order to fill up the post of Assistant Section Officer at the various CPWD Offices, applications (**as per proforma enclosed**) are invited for consideration from willing Assistants of CSS Cadre working in different offices of this Ministry who are desirous of being posted at the above mentioned offices. The selected ASOs will be entitled to TA/ joining time etc. as admissible under the rules. **The relevant provisions of Rotational Transfer Policy of DoP&T issued vide OM No. 21/2/2009-CS.I(P) dated 16.07.2015 shall be applicable.**

3. The ASOs who have already submitted their representation in response to the Ministry's O.M. of even no. dated 23.07.2019 need not apply again for the vacancies circulated. Further, the forwarding authorities of this Ministry may please ensure that only the application of those Assistants, who may be relieved on selection without insisting for an immediate substitute, are forwarded for posting in above mentioned office. The substitute will be provided as and when becomes available.

4. All the attached offices of the Ministry are requested to circulate it amongst the CSS staff working under them and forward the applications of Assistants alongwith vigilance/ disciplinary

Asin

clearance, to the undersigned for posting at the above mentioned office, keeping in view the facts mentioned in para 3 above. **The applications should reach the undersigned within 21 days of the issue of this Office Memorandum.** The details of particulars of the applicant should be verified by the respective administrative authority.

AS/1
13-07-2020

(A. K. SINHA)

Under Secretary to the Govt. of India

Tel: 23061426

To

1. All Attached Offices of the Ministry.
2. All Sections/Units/Cells in the Ministry of Housing & Urban Affairs.
3. IT Cell for up loading in e-office / Ministry's website

Preference of Station

1. _____

2. _____

3. _____

Proforma

1. Name
2. Date of Birth/ Date of Retirement
3. Designation
4. Office where working
5. Date of Posting in the Ministry
6. Date from which the post of ASO held on regular/adhoc basis including Rank No./Year of Exam/Select List year.
7. Details of posting outside Delhi in all the Post held in the past.
8. Details of posting till date including period of deputation, if any
9. Details of Spouse if working in Govt.
10. Home Town of the Candidate
11. Details of dependent family member, age-wise
Details of Physically challenged dependent family members, if any (attach proof)
12. Reasons for seeking transfer

(Signature with date)

Name

Office