



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi vide Act 6 of 2009

(Formerly Delhi College of Engineering)

SHAHBAD DAULATPUR, BAWANA ROAD, DELHI-110042

No. F.DTU/Rectt./AR/2019/F-829/300

Dated:26.09.2019

RECRUITMENT TO NON TEACHING POSTS

Delhi Technological University is a reputed teaching cum research University engaged in education, research, technology incubation, product innovation and extension work in Applied Sciences, Engineering, Management & allied areas and committed to foster excellence. The University invites applications to fill up the following Ministerial Posts. The details of posts including mode of recruitment, qualifications/experience required and age limit are as under:-

| S. No. | Nomenclature of Post | Mode of Recruitment | Pay Band | Number of Post |
|--------|----------------------|---------------------|--|----------------|
| 1 | Assistant Registrar | Deputation # | PB-3(Rs.15600-39100) with Grade Pay of Rs.5400/- (6 th CPC), Level-10, entry pay of Rs. 56100/- as per 7 th CPC pay matrix | 02-UR* |

*UR: - Unreserved

The number of vacancies are indicative and may be increased or decreased. The number of posts advertised is provisional and can be varied as per the requirement of the University.

1. Assistant Registrar (PB-3, Rs.15600-39100 Grade Pay Rs.5400/- (6th CPC) Level-10, Entry Pay Rs.56100/- (7th CPC)

For Deputation:

Officials working in the Central/State Government/University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking holding the analogous post and possessing the following qualification:-

Master's degree with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale along-with a good academic record as laid down by UGC.

OR

Officials working in the Central/State Government/University/ R&D Institutions/ Autonomous Body/ Public Sector Undertaking in PB-2, Rs.9300-34800 Grade Pay Rs.4800/- (6th CPC)/Level-8, Entry Pay Rs.47600/- (7th CPC) and having regular service of five (05) years in the grade.

The departmental officials in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Age Limit: - The maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of receipt of applications.

Mode of Selection for deputation posts:-

1. The selection of the candidates for deputation posts will be made through Interview only.
2. The selected candidates under deputation posts will not be considered for absorption in future.

Note: - The candidates are required to fill up the online application form and also send the print out of online application form with the desired/relevant documents. There shall be no application fee in case of deputation. The application with supporting documents should reach to the Registrar, Delhi Technological University, Shahbad Daultpur, Bawana Road, Delhi-110042 before the last date of receipt of applications, i.e., 15.11.2019. Candidates are advised to visit University website i.e. www.dtu.ac.in from time to time for further notifications.

General Instructions for all Candidates

1. The candidate must be citizen of India.
2. Employment of the University shall be governed by the Acts, Statutes, Rules and Regulations, Service Conditions, as may be notified by the University from time to time.
3. Applications should be submitted online on University website www.dtu.ac.in before the last date for inviting such applications. All columns must be filled in the online application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable.
4. A print out of the online Application Form accompanied by self attested copies of Educational and Professional Qualifications, Experience, Caste Certificate/PwBD Certificate/Ex-Serviceman certificate (in case claiming benefit of reservation) must also be submitted at the office of the Registrar, Delhi Technological University, Shahbad Daultpur, Bawana Road, Delhi-110042 latest by 15.11.2019 at 05.00 p.m. (In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications). The University will not be responsible for any postal delay or loss.
5. Initial period of deputation will be one year which may be extended further in consultation with the borrowing department as per rule. The person appointed on deputation basis will draw the pay and other allowances as per Govt. of India/Delhi Govt. instructions issued from time to time.

6. The persons applying for Deputation should apply through proper channel alongwith attested copies of ACRs/APARs for the last 5 years, Vigilance Clearance Certificate and Work & Conduct report from the present employer.
7. Application Form must also be accompanied by attested copies of Educational & Professional Qualifications and Experience.
8. Crucial date for determining the age limit shall be the last date for receipt of application.
9. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large number of applicants, University reserves the right to shortlist applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated and no claim for refund of fee shall be entertained in any case.
10. The University reserves the right to fill or not to fill any or all the posts advertised and no correspondence whatsoever from the candidates regarding postal delays, conduct, result and reason for not being shortlisted will be entertained.
11. The number of vacancies are indicative and may be increased or decreased. The number of posts advertised is provisional and can be varied as per the requirement of the University.
12. Reservation benefits will be available to the SC/ST/OBC/PwBD category candidates in accordance with the instructions / orders / circulars issued from time to time by the Govt. of NCT of Delhi. The reservation benefits under SC/ST categories shall be admissible as per judgment dated 12.9.2012 of Hon'ble High Court of Delhi as passed in No. 5390/2010, CM No. 20815/2010 – Deepak Kumar and Ors Vs District and Sessions Judge, Delhi and Ors. as per which SC/ST candidates of other States/UTs shall also be eligible for reservation benefit. However, this shall be further subject to policy decision of Govt. of NCT of Delhi for SC/ST migrants of other States.
13. The Educational qualification, age, experience and other conditions of eligibility as stipulated above against each post shall be determined as on the closing date of receipt of applications.
14. The persons already in employment in Govt. Department/Autonomous Bodies/ Universities under Central /State Government should submit the copy of online application alongwith its enclosures through proper channel.
15. The persons, working in Private organizations, claiming previous experience of working in Govt. Department/Autonomous Bodies/ Universities under Central /State Government should enclose a certificate from that Government organization stating no Vigilance or Disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.
16. Candidates must ensure that their application must reach the University well in time. The University will not be responsible for any postal delay or loss.

17. No TA/DA in connection with the submission of application form or appearing in the examination/interview will be paid to the candidate.
18. No enquiry in person or in writing for recruitment shall be entertained.
19. If the qualification possessed by the candidate is equivalent, then the authority (with number and date) under which it has been so treated must be indicated and its copy may also be attached.
20. No documents will be accepted or considered by the University after submission of copy of online application form by the candidate and no subsequent request for its change will be considered or granted.
21. In case of any query candidate may enquire at email id registrar@dtu.ac.in or recruitment@dtu.ac.in or call at 01127871044-45, Ext. No. 1138.
22. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

Registrar